

CELL AND DEVELOPMENTAL BIOLOGY
Dissertation Advisory Committee Meeting Summary

STUDENT'S NAME: _____

MEETING DATE: _____ **DATE SUBMITTED:** _____

NEXT PROPOSED MEETING DATE: _____
(Month/Year – day does not have to be specific unless circumstances warrant a special meeting)

COMMITTEE MEMBERS PRESENT: _____

- This student has made **sufficient** progress and remains on target for graduation.
- This student has made **insufficient** progress during the period in question. The mentor will meet with the CDB Program Director and/or the Program Administrator to discuss the committee's evaluation and recommendations.

EVALUATION OF PROGRESS

Were specific goals set at the previous committee meeting? Were those goals met? If not, describe the amount of progress made and any extenuating circumstances the student and committee feel may have been contributing factors. Describe any strengths or weaknesses.

PROPOSED GOALS

Please describe any specific goals, research, or professional development that should be accomplished by the proposed next meeting date. Please also include any recommendations made by the committee to consult with members of the committee or other faculty in the CDB program regarding specific aspects of the research/project.

ADDITIONAL DETAILS

Please use this space to describe any additional details regarding the student's project, professional development, etc. that are relevant to an annual review and not specifically addressed in the

SIGNATURE

Thesis Committee Chair/Mentor _____